# Trout Creek School District #6

# Regular Meeting Minutes

12/10/2024

**Attendees:**

***Trustees:*** *D. Scott Rasor, Elizabeth Loyd, Marian Stonehocker, Zach Hannum*

***Others:*** *Kimberly Johnson, Robert Johnson, Beckie Doyle, Ruth Allen, Mason Cotrell, Michael Haskins, and Barb Mosher.*

1. **Call to order**

Mr. Rasor called to order the regular meeting of the Trout Creek School Board at 6:05 p.m. on 12/10/24 in the Trout Creek School Multipurpose Room.

* 1. **Pledge of Allegiance:** Mr. Rasor led the Pledge of Allegiance.
  2. **Recognition of Visitors:** Mr. Rasor welcomed all visitors.

1. **Public Comment**

Mr. Rasor asked for public comment:

* No Comments

1. **Agenda**
   1. **Adjustment to the Order:** move Old Business item VI.G. to VI.A. and adjust VI.A through VI.F down one step.
   2. **Approval of the Agenda as Presented:**

Action read to approve the Agenda as adjusted.

By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

1. **Reports:**
   1. **Administrative Update:**

Mrs. Johnson reported school wide attendance at 87% (7-8 at 94% and EK-6 at 86%). We are looking for Adult Education instructors to teach this year. We currently have two classes. The students went on the annual field trip to pick a Christmas tree from the Hannum tree farm. It is located at the front of the school on the outdoor patio. Thank you Hannum family for the tree. Thanks to the Ladie’s Lunch Club for their donation of hats, scarves, and mittens to the school. Thursday the 12th, the school is collecting donations from the community for this Saturday the 14th at our event The GiveAway which is free to the community. The last day of school in December is the 20th. On the 21st we will be having Toys-For-Tots using the school gym. School will resume January 6, 2025.

* 1. **Maintenance Update:**

Mrs. Doyle provided the maintenance report. Hi-Line construction will be doing our snow removal this year. House #8 still is having work done on it to repair a leaky roof. Silvertip Plumbing will be working on our septic system over the holiday break. Mr. Haskins will be working on the HVAc system over the holiday break. The room divider will be in place as soon as it is delivered. We are looking at getting a new serving window gate for the kitchen.

* 1. **Athletic Director Update:**

Mrs. Doyle gave the athletic director update. Boys Basketball is over and we thank the coaches as well as the Naughty Pine for the end of the season party. We have a low turnout for our girls basketball and do not have enough for a team so we have reached out to Noxon to combine ours with theirs. They requested we supply a coach in return. The Cheer team did a great job as well. Thanks coaches and also Walton Construction for the end of season party. Archery has 32 middle and high school age students. The budget for this year is around $30,000 for travel. Bowhunter education will be held during christmas break.

1. **Consent Agenda**
   1. **Approval of 11/13/24 Minutes:**

Action read to approve the minutes as presented.

By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

* 1. **Approval of 12/4/24 Committee Minutes:**

Action read to approve the minutes as presented.

By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

* 1. **Financials-Budget Review:**

Mr. Johnson gave the financial report to the Board.

* 1. **Financials-Student Activities:**

Mr. Johnson gave the report to the Board. Checks were ordered for the student accounts with payment charged to the General Fund.

* 1. **Financials-October Expenditures:**

Mr. Johnson gave the Board the list of expenditures.

Action read to approve the Financials as presented.

By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

1. **Old Business:**
   1. **New School Entry System Proposal:**

Mr. Haskins presented to the board a new facility lock system, specifically with the KISI system. This is for a new system to be placed on 3 doors of the school and has a cost of $7,125 including installation. It also requires a yearly contract of 1, 3, or 5 years. A question was asked by the board about how this will interact with our current system and Mr. Haskins said he would talk with Mr. Sorenson our schools technology support.

Action Read to approve the installation of the KISI system for $7,125, pending review by our Information Technology staff. It would also include the 5 year license for $3,950.

By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

* 1. **Building Planning Update Report:**

Mr. Cottrell reported that our design for the HVAC system update in the main building will be available soon. The report provided ideas of what will be in the design but no cost associated. Future discussion will include the design with costs and possible grants or other funding sources, as well as future projects.

* 1. **Board of Trustees Candidate(s):**

The Board of Trustees is looking for a candidate. Tabled until the next regular meeting on January 14, 2024.

* 1. **Safety Course Curriculum: Personal Safety:**

Mrs Mosher presented to the board about the personal safety program that she has used. The proposal has 4 parts: 1st personal safety; 2nd touching; 3rd assertiveness and aggressiveness; 4th family support system. Discussion was made and a recommendation to only use the 1st and 4th parts at the school for now.

Action read to approve the 1st and 4th as presented.

By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

* 1. **Schedule the 2026 School Year Planning Meeting:**

The committee will be made up of Mr. Rasor, Mrs Stonehocker, Mrs. Johnson and Mr. Johnson. Meeting is scheduled for January 7, 2025.

* 1. **Accreditation: Mentor Program:**

Mrs Johnson presented the program to the board.

Action read to approve the Mentor Program as presented.

By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

* 1. **Safety App/Bell System Proposal:**

Mrs Johnson presented the Emergent 3 (E3) program to the board.

Action read to approve the E3 System plus monitor system for $750 for the program and a $1,000 annual fee as presented.

By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

1. **New Business:**
   1. **Staffing Position:**

Mrs. Johnson recommends Mrs. Pallister to the part time SPED Teacher position. This position will be replacing Tracey Dean and will be authorized for 3.5 Hours for 4 days a week.

Action read to hire Mrs Pallister as presented.

By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

* 1. **Ski Trip to Scweitzer in Idaho:**

Information presented to the board.

Action read to approve the ski trip to Scweitzer in Idaho as presented.

By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

1. **Next Meeting Agenda Items**
   * 1. Building Update Report (HVAC) (ongoing)
     2. Board of Trustee Appointee (ongoing)
     3. Planning Meeting for 25-26 school year
     4. Planning Meeting for a new Gymnasium
2. **Adjournment** – Meeting was adjourned by Mr. Rasor at 8:24 p.m.

Next Regular Board Meeting is scheduled for Tuesday, January 14, 2025.

Respectfully submitted,

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Robert Johnson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2025.

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D. Scott Rasor, Board Chair Date